

## **BOOKSTORE CHARGING AGAINST FINANCIAL AID**

- Charging is allowed against Pell, SEOG, Perkins, Deal Loans, Stafford Loans, Unsubsidized Loans, and Parent Plus Loans only if you give BSC authorization to credit financial aid directly to your account and only on days specified by Bismarck State College.
- Financial Aid must cover all current institutional costs on your student account before charging books against financial aid is allowed.
- If your financial aid file is complete and you have excess financial aid available, the BSC Bookstore will have an amount of current allowable excess financial aid available to charge books against.
- **Your financial aid file must be complete to charge any books. Your financial aid file is complete when:**
  1. You have completed the FAFSA and completed all items that may be showing on your “To Do List” when signed into CampusConnection.
  2. You have **accepted** your financial aid award and completed all requested information.
  3. First time loan borrowers must also complete the following to ensure the financial aid file is complete:
    - a. Return Promissory Note to the bank from which funds are being borrowed, and
    - b. Complete Online Student Loan Counseling at: <http://www.mapping-your-future.org>
- Financial Aid must cover all current institutional costs on your student account before charging books against financial aid is allowed.
- If your financial aid file is complete and you have excess financial aid available, the BSC Bookstore will have an amount of current allowable excess financial aid available to charge books against.
- Changes made to financial aid and removal of any student hold will only be submitted to the BSC Bookstore once a day. Allow 24 hours for these changes to be submitted to the BSC Bookstore.
- Your Student ID will be required at the BSC Bookstore to charge books.
- If you charge books to your financial aid and make changes to your class schedule and your financial aid does not cover the total amounts charged, you will be responsible for any balance due by the designated due date for the semester or at the time of any change.

- If your financial aid is downward adjusted at any time by the Financial Aid Office, you will be responsible for any book charges previously charged to financial aid. The student is responsible to know if they are eligible or have accepted their financial aid.
- As a student, you are responsible for checking your student account, financial aid award, student holds, and knowing the Dates and Deadlines schedules.