

# *FYI* Campus Newsletter

Bismarck State College - September 30, 2004

## Automatic external defibrillators available in three buildings

BSC now has three automatic external defibrillators (AEDs). An AED is a small, lightweight device used to assess a person's heart rhythm. If necessary, it administers an electric shock to restore a normal rhythm in victims of sudden cardiac arrest.

These are the locations:

- Student Union – next to the wall phone in the lobby
- Jack Science Center – next to stairwell on main floor, off the atrium
- Schafer Hall – next to Financial Aid Office at north end of first floor hallway

Dan Ell, security officer, said employees interested in CPR training and learning how to operate the AED should contact him. Following is a list of those currently trained:

Pat Jund (Staff – Student Union)

Erik Cutler (Staff - Student Union)

Chris Abbott (Staff - Schafer Hall)

Lynette Borjeson Painter (Faculty - Armory)

Amy Helgeson (Faculty - Armory)

Carla Braun Hixson (Administration - Horizon)

Jean Berger (Custodian Supervisor - Annex)

John Ell (Custodian – Werner Hall)

Jamie Gable (Custodian – Schafer Hall)

Eva Wentz (Custodian – Swensen Hall)

Deb Hieb (Custodian - JSC)

Rhea LeBeau (Custodian - JSC)

Al Koch (OSHA - Horizon)

Heather Sheehan (Resident Supervisor - Swensen Hall)

Bruce Dolajak (Resident Supervisor - Werner Hall)

Ell said other employees not listed and who are trained and interested in responding should contact him so a more complete list can eventually be published. He reminds employees that the first action if someone is having a heart attack is to call 9-911, and then, if you are trained in CPR and AED, to assist the individual.

Ell said two of the AEDs were purchased with funds from the Learning First Managing Excellence Team. The Board of Governors also purchased one. The physical plant department provided the wall boxes.

When a person suffers a sudden cardiac arrest, chances of survival decrease by 7 to 10 percent for each minute that passes without defibrillation. A victim's best chance for survival is when there is revival within 4 minutes. More information is available at the Web site of American

## The Annex twins – revealed

Their job titles are short, memorable, and roll off the tongue with the same number of syllables: Dean of Fa-cul-ty, Dean of In-struc-tion. **Dr. Janelle Masters** and **Dr. Jane Schulz** occupy the same office and work for the same guy – Dr. Drake Carter, whose job title takes much longer to say and fills almost a line of type on paper. But after last spring’s administrative realignment, Schulz and Masters seemed one in the same as they worked with faculty, department chairs, curriculum and course development, the college catalog, and sat in on Faculty Senate meetings. Commonly, they were approached with, “And . . . what is it you do?”

This fall, Masters and Schulz saw an opportunity to clarify the confusion during faculty in-service. Early ideas sparked levity and a game show format. The final presentation was less entertaining but educational and something faculty would appreciate – a test – called “Who Does What” and a chance to get at least 50 percent right. Like all good educators, Schulz and Masters provided a couple trick questions about their duties (faculty had to check both names). Even so, there were a couple of perfect papers, Masters said.

The two jobs do overlap in many ways, Schulz said. Dealing with faculty can be straightforward, but can also impact curriculum issues. “Our test was just a way to reinforce what we do.”

### A Quick Primer

**Dr. Jane Schulz, Dean of Instruction** – New programs and related staff, new and revised curriculum, distance education, technology use in classrooms, prior learning, academic assessment, articulation agreements.

**Dr. Janelle Masters, Dean of Faculty** – Faculty recruitment and hiring, faculty and department chair mentoring and training, performance appraisal supervision, faculty advocacy and collegial well-being.

## Reprints of BSC full-color ad available

A full-page, full-color BSC ad appeared in the U.S. News & World Report’s Best Colleges Issue Aug. 30, 2004. The ad ran in North Dakota subscribers’ magazines. Reprints to be used for presentations or other purposes are available by contacting Jordis Conrad, director of communications, or Mary Friesz, director of development and marketing. [Click here to view a pdf version of the ad.](#) This is a low resolution pdf, so printing it is not advised.

The headline mentions 5<sup>th</sup> year of record enrollment, which refers to 2003, as the ad was finalized long before we knew (for sure) that BSC would be experiencing a 6<sup>th</sup> year of record enrollment.

## Energy Technology Online adds instructor

**Chere Allard** spent one year as an adjunct Energy Technology Online instructor before assuming her full-time position Sept. 13 as a course developer and instructor. She will telecommute from Beulah, where she has worked in operations at Otter Tail Power’s Coyote plant for 24 years. Most recently a shift supervisor, Allard is industry-trained in boiler maintenance, instrumentation and process control and electrical power technology. She and her husband, Beulah mayor Gary Allard, have four children and eight grandchildren.

## Author Larry Watson on campus next week

The Campus Read, a new initiative to promote reading and communication at BSC and in Bismarck-Mandan, continues Monday, Oct. 4, with the book discussion of "Montana 1948" by Larry Watson. A panel of college professors and community members will lead the community exchange, which begins at 7 p.m. in the BSC Library.

In addition, Watson, a BSC graduate and acclaimed writer and teacher, will present a public reading at 7:30 p.m., Thursday, Oct. 7, in Sidney J. Lee Auditorium. He will also meet with students from 1-2:15 p.m. in the Student Union Prairie Room.

Watson has written four other books – his recent "Orchard," and "Laura," "White Crosses," and "In a Dark Time;" the fiction collection "Justice" (prequel to "Montana 1948"), and "Leaving Dakota," a chapbook of poetry. The National Endowment of the Arts awarded him a 2004 fellowship in fiction. He also received an NEA creative writing fellowship in 1987.

He taught writing and literature at the University of Wisconsin-Stevens Point for 25 years before joining the faculty at Marquette University in 2003 as visiting professor. Watson lives in Milwaukee with his wife, Susan, and travels widely speaking at literary events. He holds a doctorate in creative writing from the University of Utah.

## Early retirement requests due Oct. 15

Requests for early retirement in 2005 must be submitted to President Donna S. Thigpen in writing no later than Friday, Oct. 15, 2004, for consideration.

BSC's General Policy "Early Retirement" states in part: "Early retirement is for the mutual benefit of the employee and Bismarck State College. Early retirement is not a right, but requires mutual agreement and consent of both the employee and the administration. This policy, in conformance with SBHE Policy 703.1 applies to tenured faculty, the president, vice presidents, deans, and other officers responsible for a major unit of an institution who report directly to a president, vice president and who are members of TIAA/CREF, TFFR, or TIRF. Employees shall submit requests for early retirement to the President's Office no later than October 15 of the year prior to the year in which the person plans to retire."

To view the SBHE policy, click on <http://www.ndus.edu/policies/sbhe-policies/policy.asp?ref=2300>

To view the BSC policy, click on <http://www.bismarckstate.edu/hr/genpol/gen14.pdf>

## Faculty & Staff News

**Bruce Emmil**, electric power technology and nuclear power technology program manager, and **Bill Wahlman**, director of online energy programs, attended the Energy Providers Coalition for Education (EPCE) meeting in Oklahoma City Sept. 21-24.