

North Dakota University System
STUDENT FINANCE DIRECT DEPOSIT AUTHORIZATION

Student Information:

Name _____
Address _____
Phone Number _____
Birth Date _____
Student ID _____
Email Address _____

THE DIRECT DEPOSIT REQUEST TAKES 10 BUSINESS DAYS TO PROCESS. A PAPER CHECK MAY BE ISSUED IF THIS PROCESS IS NOT COMPLETE PRIOR TO ISSUANCE OF REFUND.

I authorize the North Dakota University System and the financial institution listed below to initiate electronic credit entries, and if necessary, debit entries and adjustments for any credit entries in error to my account.

This direct deposit will remain in effect until I request in writing a change/discontinuation or 24 months after the last date of use. This direct deposit request will override any other direct deposit I may have set up at a North Dakota University System College or University. Do not resubmit the same account information each semester if you have submitted a direct deposit form previously. Direct Deposit Information can be viewed on CampusConnection\Campus Finances\Direct Deposit Inquiry.

I understand the deposit for all payments will show on my bank account 2-3 banking days after transmittal and I should contact my financial institution to verify receipt of funds.

Signature Date

Direct Deposit Account Information

Financial Institution:

Name _____
Address _____
Routing Number _____
Account Number _____
Account Type Checking **(Voided check required)** _____
 Savings **(Deposit slip required)** _____

ATTACH A VOIDED CHECK OR SAVINGS DEPOSIT SLIP HERE. THE DIRECT DEPOSIT REQUEST MAY NOT BE ABLE TO BE PROCESSED WITHOUT THE REQUESTED ATTACHMENT. BSC WILL NOT BE HELD ACCOUNTABLE FOR INACCURATE BANK INFORMATION IF A VOIDED CHECK FOR CHECKING ACCOUNT OR DEPOSIT SLIP FOR SAVINGS ACCOUNT IS NOT ATTACHED.

**Please return to: BSC Student Finance Services
PO Box 5587
Bismarck, ND 58505-5587**

Business Office Use Only
Date Received _____
Date Input _____
Input by _____