



## COMMENCEMENT

Bismarck State College 70<sup>th</sup> Annual Commencement Ceremony  
Friday, May 14, 2010 ~ Bismarck Civic Center ~ 2:30 P.M. CST

### Frequently Asked Questions:

? *Who can participate in the ceremony?*

Bismarck State College commencement ceremony is inclusive for all students graduating in the 2009 - 2010 academic year - December 2009, May 2010 and Summer 2010 graduates.

? *When and Where is the ceremony held?*

The commencement ceremony is scheduled for 2:30 p.m. Friday, May 14, 2010 at the Bismarck Civic Center. Rehearsal begins at 11 a.m. and should last about one hour. There is no charge for parking at the Civic Center.

? *How do I inform BSC that I plan to participate in the commencement ceremony?*

Graduates who plan to attend the commencement ceremony can indicate their intent on their Graduation Application. If you have already submitted your Application for Graduation or decide to attend at a later date, you can notify the Student Records Office, of your intent to participate in the ceremony.

? *How do I get information about the commencement ceremony and events?*

A letter with the final information for the ceremony will be mailed out to graduation candidates one month prior to commencement to the local address indicated by the student on their Graduation Application.

? *Are invitations or guest tickets required for the commencement ceremony?*

There is no limit to the number of guests you can invite to the commencement ceremony. Graduates will be able to receive ten free formal graduation announcements to send to family and friends. The announcements will be available at the Student Records Office located in Schafer Hall one month prior to the commencement ceremony – the supply is limited.

? *How do I get a cap and gown for the ceremony?*

The letter mailed prior to commencement will provide information regarding cost details. Caps and gowns will be available for purchase at the BSC Student Union through a Balfour representative and. Graduates are able to call the Balfour office to place an order at (877)746-4715.

? *How long will the commencement ceremony last?*

The ceremony will last approximately two hours.

? What do I do if I am graduating with honors – Phi Theta Kappa?

If a graduate meets the requirements stated on page twenty-seven of the 2007-2009 BSC catalog, those honors will be indicated in the printed commencement program. A gold P.T.K. seal will be placed on your diploma. Gold tassels and honor cords will be available through Phi Theta Kappa advisor Dan Leingang at (701)224-5445.

? Are diplomas presented at the commencement ceremony?

Graduates will not receive an actual diploma at the commencement ceremony. You will receive a diploma cover. Your diploma will be mailed to your after grades are finalized and your graduation is confirmed by the Student Records office. Diplomas are mailed out approximately eight to ten weeks after graduation.

? What if a graduate needs special assistance to participate?

Graduates requiring special accommodations to participate in the ceremony should contact the Commencement Coordinator at (701)224-5428.

? How can I prevent my name from appearing in the commencement program or being released to newspapers in an announcement of graduates.

This should be indicated on the Application for Graduation which is submitted to the Student Records Office, Schafer Hall.

? What if I need to change my graduation date to a later semester?

Contact the Student Records Office, Schafer Hall, to change your graduation to a future term. Office hours are 8 a.m. to 5 p.m. Monday through Thursday and 8 a.m. to 4 p.m. on Friday. The office phone number is (701)224-5420 or toll free at (800)445-5073.

? What if I have additional questions about my graduation and/or the commencement ceremony?

For any additional information or questions, contact Kene Miller, Student Records Office, first floor Schafer Hall. She can also be reached by phone at (701)224-5711 or toll free at (800)445-5073 or by email at [Kenegunda.Miller@bsc.nodak.edu](mailto:Kenegunda.Miller@bsc.nodak.edu).

INVITE YOUR FAMILY AND FRIENDS TO  
CELEBRATE YOUR ACHIEVEMENTS!

FRIDAY MAY 14, 2010 AT 2:30 P.M.  
AT THE  
BISMARCK CIVIC CENTER  
601 EAST SWEET AVENUE  
BISMARCK, NORTH DAKOTA