

2024-2025 Independent Verification Worksheet

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Before awarding financial aid, we may ask you to confirm the information you and your spouse (if married) reported on your FAFSA. To verify that you provided correct information the financial aid administrator will compare your FAFSA with the information on this worksheet and with any other required documents.

You will not receive a financial aid offer until verification is completed.

A: Student Information

Last Name	First Name	MI	Date of Birth	Student ID#
Address			Email Address (BSC or NDUS email)	
City	State	Zip	Phone Number	

B: Family Size Information:

Family size includes the following:

- You, the student,
- Your spouse, if married,
- Your children and your spouse’s children if the following are true:
 - They live with you (or live apart because of college enrollment),
 - They receive more than half of their support from you, and
 - They will continue to receive more than half their support from you during the award year.
- Other dependents/other persons if the following are true:
 - They live with you (or live apart because of college enrollment)
 - They receive more than half of their support from you, and
 - They will continue to receive more than half their support from you during the award year.

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the student/parent could claim as a dependent on a U.S. tax return if you were to file a U.S. tax return at the time of completing the 2024-2025 FAFSA. As a result, you should NOT include any unborn children in the family size.

Provide names of the members included in family size on chart below.

Full Name	Age	Relationship
		Self (Student)

****If more space is needed, please write information on the back of this form**

C. Student and Spouse (if married) 2022 Tax Information:

Federal student aid now requires consent be given by student and spouse (if married) to approve the sharing of federal tax information from the IRS to the FAFSA form. If 2022 income tax information was not available via FA-DDX to link 2022 tax information to FAFSA, you (the student) and/or spouse (if married) will need to provide signed copy of 2022 income tax return and all applicable schedules.

1. Did you (the student) and/or Spouse (if married) file a 2022 Federal Tax Return with the IRS?

- Yes. Consent was provided and the FA-DDX pulled over Federal Tax Information.
- Yes. Consent was provided, but I/We manually entered tax information on the FAFSA application.
Provide signed copy of 2022 Federal Tax Return and ALL applicable schedules.
- No, I/We did not, will not, and were not required to file a 2022 income tax return with the IRS.

Complete question 2

2. Tax Return Non-Filer – Complete this section if you (the student) and/or Spouse (if married) will not file and are not required to file a 2022 income tax return with the IRS.

- Student was not employed and had no income earned from work in 2022.
- Student was employed in 2022, but I am not required to file 2022 income tax return.

(Complete form below and attach all W-2's).

- Spouse was not employed and had no income earned from work in 2022.
- Spouse was employed in 2022 but was not required to file 2022 income tax return.

(Complete form below and attach all W-2's).

Employer(s) Name (Attach another sheet if additional space is needed)	Amount Earned 2022

2022 Federal Income Tax Filing Requirements	
For most people, a tax return must be filed with the IRS if their 2022 income was at least:	
Single	\$12,950 Gross Income
Married – filing joint return	\$25,900 Gross Income
Married – filing separately	\$5 Gross Income
Head of Household	\$19,400 Gross Income
Qualifying widow(er) with dependent	\$25,900 Gross Income
Tax filing requirements may be found in the IRS Form 1040 instruction book. The amounts listed are for individuals under the age of 65. See www.irs.gov for additional information	

E: Signatures:

****Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both. Each person signing below certify that all the information reported on this worksheet is complete and correct.**

Requires physical signatures. Unsigned forms or those with digital /electronic/typed signatures will be returned.

Student Signature:	Date:
Spouse Signature (optional):	Date: